



UNIVERSITÀ DEGLI STUDI DI MILANO  
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<http://www.calcif.unimi.it>

## INTERNATIONAL COURSES OF ITALIAN LANGUAGE AND CULTURE Palazzo Feltrinelli, Gargnano del Garda (Brescia), July- August 2013 - 57<sup>th</sup> season

### Calendar of courses and lessons

The courses will be held at Gargnano, on Lake Garda. There are two sessions, each lasting three weeks: the first session from Monday 1<sup>st</sup> to Saturday 20<sup>th</sup> July; the second session from Monday 22<sup>nd</sup> July to Saturday 10<sup>th</sup> August.

Lessons are organized daily as follows:

- 4 hours of Italian language lessons (students will be placed in one of three levels according to their command of the language);
- 2 hours of lectures by university professors or experts in their field on literature, art, theatre, cinema, music, history and other areas connected with Italian culture and society.
- Cultural and leisure activities will also be organized, including a visit to the Arena of Verona or to the Vittoriale degli Italiani to see an opera or play (payment separate).

The inaugural ceremony of the International Courses will be held on Saturday 6<sup>th</sup> July at Palazzo Feltrinelli, where the University is located.

Information on the summer 2013 courses and the programme for the courses on culture will be posted on the Internet and can be viewed at <http://www.calcif.unimi.it>

### Admission

The courses are open to foreign citizens wishing to gain a better knowledge of Italian language and culture. Applicants should already have a fair command of the language (minimum B1/B2 of the Common European Framework – ECF), allowing regular attendance of lessons and lectures held in Italian. **Complete beginners or students under the age of 18** at the start of the course selected **will not be admitted**.

### Fees for three-week course (1-20.7 or 22.7-10.8)

- |  |                          |
|--|--------------------------|
| - Enrolment fee and lessons on language and culture                          | 488€ - first instalment  |
| - Breakfast, lunch and supper from Mondays to Fridays at Palazzo Feltrinelli | 312€ - second instalment |
|  | <b>800€ - total</b>      |

The first instalment of **488€** is to be paid on acceptance of enrolment, whilst the remaining fees are to be paid according to the instructions issued once enrolment has been completed.

**Not included:** accommodation – meals on Saturdays and Sundays – travelling expenses – optional cultural activities.

### Documents - written or translated in Italian - to be attached to the application

#### A. Fee-paying applicants:

- 1) On the internet go to <http://www.calcif.unimi.it>, complete all sections of the **application form clearly, using capital letters**, and print. **Next, send it directly from the website**; ALSO,
  - 2) Post the documentation using **registered post with notification of delivery** EXCLUSIVELY to:  
CALCIF - Università degli Studi di Milano, via S. Sofia 9/1 - 20122 MILAN – ITALY:
- a printout of the completed enrolment form
  - a curriculum vitae in Italian, giving an email address at which attachments may be received;
  - any documents attesting to interest in Italian language and culture, such as certification of any Italian exams taken, attendance of seminars or courses of Italian language or culture;
  - one passport-size photograph to be securely attached to the application form;
  - one clear photocopy of an identity document valid for travel abroad, with photograph and number of document clearly shown and legible.

**Applications sent by email or fax, or which are incomplete, will not be taken into consideration.**

### Grants

The University offers **60 grants** for foreign citizens **under the age of 40** who wish to attend the courses. These are not compatible with grants assigned by other Bodies and of which notification must be given.

The grant covers all the lessons, food (from Monday to Friday) and accommodation (Saturday and Sunday included). Accommodation is in double **rooms** in halls of residence, **will be assigned to holders of grants by the Course Secretary on their arrival in Gargnano**. Rooms are also available at weekends and **must be vacated by 1 p.m. on the last Friday of the course** (departure will be on that same day).

The grant-holder is responsible for paying the enrolment fee of **100€**, the cost of meals on Saturdays and Sundays, travelling and optional cultural activities

**B. Grant applicants:**

**as well as** the procedures outlined in points 1) e 2), please add a letter of presentation, attesting to the student's level of competence in Italian.

**Applicants recommended by Institutions**

Cultural Institutions may recommend a maximum of **three** of their best students through certification of their language knowledge. The **form** to be used is available writing to gargnano@unimi.it and must be printed, fully completed in all parts and **the original copy signed**, scanned and sent by email. The deadline for enrolments in the July course is 28<sup>th</sup> March 2013 and for the August course 3<sup>rd</sup> April 2013. **The application is no guarantee that a grant will be assigned.**

In addition, the Institutions and teachers themselves will provide the guarantee that there will be no late withdrawals (**after 30<sup>th</sup> May 2013**) or early departures.

**Cases of this sort will prejudice future recommendations by the same Institutions.**

**Selection of applications and applications for grants**

A commission will select applications and assign grants **by merit**.

The commissions will meet on 28<sup>th</sup> March 2013 for the July course and 3<sup>rd</sup> April 2013 for the August course. Applications which arrive after these dates will not be considered.

**Acceptance and confirmation of grants**

Acceptance of the grant must be confirmed by the recipient by post, fax or email by **30<sup>th</sup> May 2013**, together with payment of the enrolment fee of **100€**. **Otherwise the grant may be withdrawn.**

In addition, in cases of **a late start** on the course in question, without due justification and valid motivation, or in the case of departure before the official termination date (1 p.m. on the last Friday of the course), **the grant will be withdrawn** and consequently the **full course fee will be due**.

Grant-holders who are not present on the day agreed and who fail to communicate the reasons for their absence within the first three days of the course will not be allowed to present applications for grants the following year.

**Withdrawals**

Winners of grants who, for valid motives, do not intend to use their grant, should give written notification of this **by 30<sup>th</sup> May 2012**: late withdrawals are harmful to other possible candidates for grants.

**No reimbursement** is possible for withdrawals.

**Start of courses**

All students, grant-holders and others, should go straight to the course secretary's office at Palazzo Feltrinelli on **Monday 1.7 (July course) / 22.7 (August course)** between 6 p.m. and 7 p.m. The following day they will be given an entry test to determine the extent of their Italian language skills.

**Attendance and certificates**

All students must attend the courses from the first to the last day, without interruption; **departures before 1 p.m. on the last Friday of the course are not permitted**. At the end of the course students who have **regularly taken part in all the learning activities** will be issued by the University with an **attendance certificate**.

**Teachers and Institutions guarantee their candidates' compliance with the regulations contained in the present document.**

***All students are personally responsible for ensuring that they are informed of procedures for obtaining visas, permits and foreign health insurance***

PRESIDENT OF THE UNIVERSITY CENTRE FOR THE  
PROMOTION OF ITALIAN LANGUAGE AND CULTURE  
Professor Silvia Morgana

THE CHANCELLOR  
Professor Gianluca Vago

**For information and postal address:**

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